

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JANUARY 28, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE DECEMBER 17, 2018 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1.Current Financial Status Report [VOTE]
 - 2.Presentation of Claims [VOTE]
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
- IV. OTHER REPORTS**
 - a. ENGINEER'S REPORT – Joe Tierney, GRW Engineers, Inc.
 - 1.Project Status
 - 2.Project Timeline
 - 3.Other
 - b. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1.Website Update
 - 2.Gov Pay Net Update
 - 3.Other
 - c. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
 - d. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- VIII. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
SPECIAL MEETING OF BOARD OF TRUSTEES
FEBRUARY 11, 2019
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. **CALL TO ORDER**
- II. **REQUEST FOR EXTENSION FOR THE IBB ON THE DISTRICTS
CONSTRUCTION LOAN**
- III. **DISCUSSION OF WHEN TO HOLD THE 504 LOAN / GRANT MEETING FOR
THE RATE PAYERS ON CONSTRUCTION COSTS**
- IV. **REPORTS**
 - a. RATE CONSULTANT'S REPORT – STEVEN BROCK, Therber, Brock & Associates, Inc.
 - b. ENGINEER'S REPORT – Joe Tierney, GRW Engineers, Inc.
 - c. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - d. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR
COMMENTS – IF ANY – Sharon D. Hutchison
- V. **ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

FEBRUARY 25, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE JANUARY 28, 2019 REGULAR MEETING**
– Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
- IV. OTHER REPORTS**
 - a. ENGINEER'S REPORT – Joe Tierney, GRW Engineers, Inc.
 - 1. Project Status
 - 2. Project Timeline
 - 3. Other
 - b. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1. Website Update
 - 2. Alliance of Indiana Rural Water
 - 3. Other
 - c. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
 - d. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- VIII. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
SPECIAL MEETING OF BOARD OF TRUSTEES

MARCH 25, 2019
4:30 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. DISCUSSION OF SALARY ORDINANCE**
- III. DISCUSSION OF OPERATOR**
- IV. REPORTS**
 - a. RATE CONSULTANT'S REPORT – STEVEN BROCK, Therber, Brock & Associates, Inc.
 - b. ENGINEER'S REPORT – Joe Tierney, GRW Engineers, Inc.
 - c. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - d. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR COMMENTS – IF ANY – Sharon D. Hutchison
- V. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

MARCH 25, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- IX. CALL TO ORDER**
- X. APPROVAL OF MINUTES OF THE FEBRUARY 25, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- XI. APPROVAL OF SALARY ORDINANCE [VOTE]**
- XII. APPROVAL OF OPERATOR [VOTE]**
- XIII. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1.Current Financial Status Report [VOTE]
 - 2.Presentation of Claims [VOTE]
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
- XIV. OTHER REPORTS**
 - a. ENGINEER'S REPORT – Joe Tierney, GRW Engineers, Inc.
 - 1.Project Status
 - 2.Project Timeline
 - 3.Other
 - b. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1.Website Update
 - 2.Insurance Update
 - 3.Files
 - c. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
 - d. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- XV. OLD BUSINESS**
- XVI. NEW BUSINESS**
- XVII. PUBLIC INPUT**
- XVIII. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
EXECUTIVE MEETING OF BOARD OF TRUSTEES

APRIL 22, 2019

4:30 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER
- II. APPROVAL OF OPERATOR CONTRACT for DIRK GARRIOTT
- III. SIGNING OF OPERATOR CONTRACT at 4:45pm with DIRK GARRIOTT
- IV. ADJORNMENT

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

APRIL 22, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
 - II. APPROVAL OF MINUTES OF THE MARCH 25, 2019 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1.Current Financial Status Report [VOTE]
 - 2.Presentation of Claims [VOTE]
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
 - IV. OTHER REPORTS**
 - a. ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.
 - 1.Project Status
 - 2.Project Timeline
 - 3.Omni-Site Service Plan
 - 4.Other
 - b. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1.Website
 - 2.Insurance Bond on Admin Assistant
 - 3.TDS Phone Lines
 - 4.Payment Software
 - 5.Coupon Books
 - 6.Files
 - c. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
 - d. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 - V. OLD BUSINESS**
 - VI. NEW BUSINESS**
 - VII. PUBLIC INPUT**
 - VIII. ADJORNMENT**
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ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

MAY 20, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE APRIL 22, 2019 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1.Current Financial Status Report [VOTE]
 - 2.Presentation of Claims [VOTE]
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
- IV. OTHER REPORTS**
 - a. ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.
 - 1.Project Status
 - 2.Project Timeline
 - 3.Omni-Site Service Plan
 - 4.Other
 - b. OPERATOR – COMMENTS – IF ANY – Dirk Garriott
 - c. INSPECTOR – COMMENTS – IF ANY – Ron Winger
 - d. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1.Website
 - 2.Payment Software
 - 3.Coupon Books
 - 4.Files
 - 5.Other
 - e. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
 - f. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- VIII. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JUNE 24, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF THE MAY 20, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]

III. FINANCIAL MATTERS –

- a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
- b. RATE CONSULTANT'S REPORT – NOT IN ATTENDANCE – Steven Brock, Therber, Brock & Associates, Inc.

IV. OTHER REPORTS

- a. ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.
 - 1. Project Updates
 - 2. Other
- b. OPERATOR – COMMENTS – IF ANY – Dirk Garriott
- c. INSPECTOR – COMMENTS – IF ANY – Ron Winger
- d. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1. Set-ups
 - Omni-Site Service Plan
 - 811 / USIC
 - USA Blue Book
 - 2. Plant Mowing/ Bids
 - 3. Office Supply Matters
 - 4. Coupon Books Update
 - 5. Customer Issues
 - 6. Files
 - 7. Hook-ups Update
 - 8. Other
- e. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
- f. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – NOT IN ATTENDANCE – Sharon D. Hutchison

V. OLD BUSINESS

VI. NEW BUSINESS

VII. PUBLIC INPUT

VIII. ADJORNMENT

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JULY 22, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE JUNE 24, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. **FINANCIAL MATTERS –**
 - a. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 - b. **RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.**
- IV. **OTHER REPORTS**
 - a. **ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.**
 1. Project Updates
 2. Other
 - b. **OPERATOR – COMMENTS – IF ANY – Dirk Garriott**
 - c. **INSPECTOR – COMMENTS – IF ANY – Ron Winger**
 - d. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Set-ups
 - Omni-Site Service Plan
 - 811 / USIC
 2. Plant Mowing Options
 3. Coupon Books Update
 4. Customer Issues
 5. Files
 6. Hook-ups Update
 7. Other
 - e. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director**
 - f. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison**
- V. **OLD BUSINESS**
- VI. **NEW BUSINESS**
- VII. **PUBLIC INPUT**
- VIII. **ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

AUGUST 26, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE JULY 22, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. **FINANCIAL MATTERS –**
 - a. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 - b. **RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.**
- IV. **OTHER REPORTS**
 - a. **ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.**
 1. Project Updates
 2. Other
 - b. **OPERATOR – COMMENTS – IF ANY – Dirk Garriott**
 - c. **INSPECTOR – COMMENTS – IF ANY – Ron Winger**
 - d. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Final Decision Needed on Account #0210 & #0211
 2. Online Banking
 3. Bid - John Hack to Close Old Town Tank
 4. Hook-ups Update
 5. Other
 - e. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director**
 - f. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison**
- V. **OLD BUSINESS**
- VI. **NEW BUSINESS**
- VII. **PUBLIC INPUT**
- VIII. **ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
EXECUTIVE MEETING OF BOARD OF TRUSTEES
SEPTEMBER 24, 2019
4:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. ISSUES OF DISCUSSION**
 - a. **Ike's**
 - 1. Progress**
 - 2. Issues with our Customers**
 - b. **Gary Cooper**
 - c. **Hook-Up Incident Costs**
 - d. **Other – IF ANY**
- III. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

SEPTEMBER 24, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE AUGUST 23, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Property Taxes – Utilities Requirements Inquiry
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
- IV. OTHER REPORTS**
 - a. ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.
 - 1. Project Updates
 - 2. Other
 - b. OPERATOR – COMMENTS – NOT IN ATTENDANCE – Dirk Garriott
 - c. INSPECTOR – COMMENTS – IF ANY – Ron Winger
 - d. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1. Customer Account Issues
 - 2. Hook-ups Update
 - 3. Bond on Admin. Assistant
 - 4. Office Furniture Costs
 - 5. Files
 - 6. Other
 - e. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – NOT IN ATTENDANCE – Vicki Perry, State Director
 - f. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- V. OLD BUSINESS**
- VI. NEW BUSINES**
- VII. PUBLIC INPUT**
- VIII. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

OCTOBER 28, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE SEPTEMBER 24, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. **FINANCIAL MATTERS –**
 - a. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 - b. **RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.**
 1. 2020 Budget
- IV. **OTHER REPORTS**
 - a. **ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.**
 1. Project Updates
 2. Other
 - b. **OPERATOR COMMENTS – Dirk Garriott**
 1. Inspection Report
 - c. **INSPECTOR COMMENTS – IF ANY – Ron Winger**
 - d. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Hook-ups Update
 2. Customer Updates
 3. Admin Clerk Insurance Bond
 4. Office Furniture Costs
 5. Files
 6. Other
 - e. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director**
 - f. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison**
- V. **OLD BUSINESS**
- VI. **NEW BUSINESS**
- VII. **PUBLIC INPUT**
- VIII. **ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

NOVEMBER 25, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE OCTOBER 28, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. APPROVAL OF 2020 BUDGET**
- IV. APPROVAL OF 2020 BOARD MEETING CALENDAR**
- V. FINANCIAL MATTERS –**
 - a. TREASURER'S REPORT – Dan Korty, Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 - b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.
 1. Ordinance # ?
- VI. OTHER REPORTS**
 - a. ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.
 1. Project Updates
 2. Other
 - b. OPERATOR COMMENTS – Dirk Garriott
 1. Inspection Report
 - c. INSPECTOR COMMENTS – IF ANY – Ron Winger
 - d. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 1. Hook-ups Update
 2. Customer Updates
 3. Insurance Update
 4. Unresolved Matters
 5. Other
 - e. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
 - f. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
- IX. PUBLIC INPUT**
- X. ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

DECEMBER 16, 2019

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

AGENDA

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF THE NOVEMBER 25, 2019 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]

III. FINANCIAL MATTERS –

- a. TREASURER'S REPORT – Dan Korty, Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
- b. RATE CONSULTANT'S REPORT – IF ANY – Steven Brock, Therber, Brock & Associates, Inc.

IV. OTHER REPORTS

- a. ENGINEER'S REPORT – George Lewis, GRW Engineers, Inc.
 1. Project Updates
 2. Other
- b. OPERATOR COMMENTS – Dirk Garriott
- c. INSPECTOR COMMENTS – IF ANY – Ron Winger
- d. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 1. Hook-ups Update
 2. Customer Updates
 3. Insurance Update
 4. Unresolved Matters
 5. SBOA Matters –
 1. Total Cost - \$21,547.20 (2009-2018)
 2. Treasurer needs to Sign 2 Entrance Conference & 3 Form 13's
 3. Internal Controls Video - Need to set date & time for completing ASAP
 4. Accounts Payable Vouchers – All Future Vouchers needs Board Signatures
 6. Other
- e. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director
- f. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison

V. OLD BUSINESS

VI. NEW BUSINESS

VII. PUBLIC INPUT

VIII. ADJORNMENT