

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JANUARY 25, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE DECEMBER 21, 2020 REGULAR MEETING** – Bill Kitterman, Secretary [VOTE]
- III. **PREVIOUS MEETING MATTERS TO COMPLETE** –
 1. Board Signatures on Accounts Payable Docket (Amended November)
 2. Board Signatures on Accounts Payable Docket (December)
 3. Work done with RCAP - Needs 2 remaining Board Signatures
 - a) 2021 Budget
 - b) Ordinances w/ additional Charges/Fees
- IV. **FINANCIAL MATTERS** –
 - A. **TREASURER'S REPORT** – Dan Korty, Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (January)
 4. Other
- V. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT** – Samantha Laffoon
 1. Admin Monthly Report
 2. Work in Progress with RCAP
 - a) Revised Salary Ordinance – Needs Approval & Signed
 3. Updated Customer Information for Board
 4. Other
 - B. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS** – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - C. **ENGINEER'S** – George Lewis, GRW Engineers, Inc.
 1. Update on INDOT
 - D. **OPERATOR** – Dirk Garriott
 1. Update onUSIC Contract - Needs Approval & Signed
 2. Needed Purchases
 3. Other
- VI. **OLD BUSINESS**
- VII. **NEW BUSINESS**
- VIII. **PUBLIC INPUT**
- IX. **ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

FEBRUARY 22, 2021
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE JANUARY 25, 2021 REGULAR MEETING**
– Bill Kitterman, Secretary [VOTE]
- III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (February)
 4. Other
- IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Admin Monthly Report
 2. Other
 - B. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist**
 - C. **ENGINEER'S – George Lewis, GRW Engineers, Inc.**
 1. Update on INDOT
 - D. **OPERATOR – IF ANY – Dirk Garriott**
- V. **OLD BUSINESS**
- VI. **NEW BUSINESS**
- VII. **PUBLIC INPUT**
- VIII. **ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

MARCH 22, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
 - II. APPROVAL OF MINUTES OF THE JANUARY 25, 2021 REGULAR MEETING**
– Bill Kitterman, Secretary [VOTE]
 - III. FINANCIAL MATTERS –**
 - A. TREASURER'S REPORT – Dan Korty, Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (February & March)
 4. Other
 - IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 1. Keystone Software Update
 2. Office Supply Needs
 3. Board of Trustees Update
 4. Other
 - B. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - C. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 1. Potential New Board Members & Application
 2. Other
 - D. OPERATOR – IF ANY – Dirk Garriott
 - V. OLD BUSINESS**
 - VI. NEW BUSINESS**
 - VII. PUBLIC INPUT**
 - ADJORNMENT**
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

APRIL 26, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE MARCH 22, 2021 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (April)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Keystone Software Update
 2. Other
 - B. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director & Eleisha Shelton, Specialist
 - C. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR**
STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 1. Potential New Board Members & Application Update
 2. Other
 - D. **OPERATOR – IF ANY – Dirk Garriott**
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

MAY 24, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
 - II. APPROVAL OF MINUTES OF THE MARCH 22, 2021 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. FINANCIAL MATTERS –**
 - A. TREASURER'S REPORT – Dan Korty, Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (April & May)
 4. Other
 - IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 1. Keystone Software Update
 2. Other
 - B. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - C. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 1. Potential New Board Members & Application Update
 2. Other
 - D. OPERATOR – IF ANY – Dirk Garriott
 - V. OLD BUSINESS**
 - VI. NEW BUSINESS**
 - VII. PUBLIC INPUT**
 - ADJORNMENT**
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JUNE 28, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE MAY 24, 2021 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. FINANCIAL MATTERS –**
 - A. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Board Signatures on Accounts Payable Docket (June)
 - 4. Other
- IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1. Keystone Checks Discussion / Decision
 - 2. Other
 - B. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - C. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 - 1. Board Members Application Posting Update
 - 2. Other
 - D. OPERATOR – IF ANY – Dirk Garriott
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JULY 26, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE JUNE 28, 2021 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (July)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. New Possible Connections Discussion & Fees/ Costs
 2. New Liens & Lien Releases
 3. Other
 - B. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist**
 - C. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison**
 - D. **OPERATOR – IF ANY – Dirk Garriott**
 1. INDOT SR 28 Relocation Work Update
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

AUGUST 23, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE JULY 26, 2021 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (August)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Continued Discussion of New Development
 - a) Additions
 - b) Connection Fees/ Costs
 2. New Liens
 3. Other
 - B. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist**
 - C. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison**
 - D. **OPERATOR – IF ANY – Dirk Garriott**
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
SPECIAL SEESION MEETING OF BOARD OF TRUSTEES
SEPTEMBER 21, 2021
2:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER
- II. ISSUES OF DISCUSSION
 - a. New Customer Connections
 - 1. All Costs
 - 2. Ordinance / Resolution
 - 3. Current and Future Plan
 - 4. Other
- III. ADJORNMENT

Questions That Need to be Answered (From Brian @ Keene Homes Inc.):

- 1) What will the connection fee be? When is this paid?
- 2) Is the connection fee the only fee other than the monthly sewer fee?
- 3) What will the monthly sewer fee be? When does the fee start? At occupancy?
- 4) What will be the homeowners responsibilities be ongoing other than the monthly sewer fee? (cleaning tank, pump maintenance, is line issues or blockage on homeowner or RSD?)
- 5) Is there an easement that will need to be done onto property?
- 6) Does the connection fee include the tank and pump? I was told it was a 1250 gallon tank and a step pump, is that correct?
- 7) Where does the tank and pump need to be located?
- 8) Who installs the tank and pump and forcemain back to the main sewer line? If the RSD installs tank and pump, builder would just run sewer into the tank?
- 9) Are these tanks and pumps on each lot or a shared one for 2 lots?
- 10) Electric to pump, if shared, I assume just the first person installs wiring and pays for it? If not shared, is it just wired from house? What size breaker is required? I know other regional sewers have done it different ways.

Other Questions That Need to be Answered that Need Answered...

- 1)
 - 2)
 - 3)
 - 4)
 - 5)
 - 6)
 - 7)
 - 8)
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

SEPTEMBER 27, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE AUGUST 23, 2021 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Dan Korty, Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (September)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon**
 1. Updates on New Development (IF ANY)
 2. New Liens
 3. Bad Pump Return
 4. Other
 - B. **OPERATOR – IF ANY – Dirk Garriott**
 - C. **ENGINEER'S REPORT – IF ANY – Joe Tierney, GRW Engineers, Inc.**
 - D. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director & Eleisha Shelton, Specialist
 - E. **TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR**
STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
SPECIAL SEESION MEETING OF BOARD OF TRUSTEES

OCTOBER 19, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER
- II. ISSUES OF DISCUSSION
 - a. Ratification of Ordinance 2018-1
 - b. New Customer Connections
 - 1. Ordinance 2021-1
 - 1. Current and Future Plan
 - 2. All Costs
 - 3. All Guidelines
 - c. Other
- III. ADJORNMENT

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

OCTOBER 25, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
 - II. APPROVAL OF MINUTES OF THE September 27, 2021 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. FINANCIAL MATTERS –**
 - A. TREASURER'S REPORT – Dan Korty, Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Docket (October)
 4. Other
 - IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 1. Updates on New Development (IF ANY)
 2. New Liens
 3. Board Seats / Applications
 4. Needed 2022 Budget Meeting
 5. Other
 - B. OPERATOR – IF ANY – Dirk Garriott
 - C. ENGINEER'S REPORT – IF ANY – Joe Tierney, GRW Engineers, Inc.
 - D. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - E. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 - V. OLD BUSINESS**
 - VI. NEW BUSINESS**
 - VII. PUBLIC INPUT**
 - ADJORNMENT**
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

NOVEMBER 22, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE October 25, 2021 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS –**
 - A. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Board Signatures on Accounts Payable Docket (November)
 - 4. Other
 - B. BOARD STIPEND
 - C. APPROVAL OF 2022 BUDGET
- IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1. Approval of 2022 Board Meeting Calendar
 - 2. New Liens
 - 3. New Development Update
 - 4. Customer Issues Update
 - 5. Office Needs
 - 6. Other
 - B. OPERATOR – Report being given by Administrative Assistant
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –
Vicki Perry, State Director & Eleisha Shelton, Specialist
 - D. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR
STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
 - 1. Board Seat Applications Update
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

DECEMBER 20, 2021

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
MARCELLA MAYNARD, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE NOVEMBER 22, 2021 REGULAR MEETING** – Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS** –
- A. TREASURER'S REPORT – Dan Korty, Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Board Signatures on Accounts Payable Docket
 - 4. Other
 - B. BOARD STIPEND
 - C. SIGNING OF THE APPROVED 2022 BUDGET
- IV. OTHER REPORTS**
- A. ADMINISTRATIVE ASSISTANT REPORT – Samantha Laffoon
 - 1. Need Document Signatures / Notary
 - a) New Liens
 - b) Treasurer Bond
 - c) Building Commission Complaint
 - d) Area IV – Low Income Agreement
 - 2. Other
 - B. OPERATOR – Dirk Garriott
 - 1. Tank Cleaning Approval
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - D. TIPPECANOE COUNTY BOARD OF COMMISSIONERS GRANT FACILITATOR / LABOR STANDARDS OFFICER COMMENTS – IF ANY – Sharon D. Hutchison
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- A. BOARD SEAT NOMINATIONS
- VII. PUBLIC INPUT**
- ADJORNMENT**