

ROMNEY REGIONAL SEWER DISTRICT
SPECIAL SEESION MEETING OF BOARD OF TRUSTEES
THURSDAY, JANUARY 20, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
VACAANT, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
VACANT, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER
- II. ISSUES OF DISCUSSION
 1. Election of Officers
- III. ADJORNMENT

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES
JANUARY 24, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
RITA SOUTHERN, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, VICE PRESIDENT / MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE NOVEMBER 22, 2021 REGULAR MEETING * Note:
December 2021 Meeting was Cancelled due to Covid-19 – Bill Kitterman, Secretary [VOTE]**
- III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Rita Southern – Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (December & January)
 4. Other
 - B. **BOARD STIPEND**
 - C. **SIGNING OF THE APPROVED 2022 BUDGET**
- IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT –**
 1. **Need Document Signatures**
 - a) Building Commission Complaint
 - b) Area IV – Low Income Agreement
 2. **Information:**
 - a) New Liens
 - b) New 2022 Calendars & Customer Information for Boards Black Folders
 - c) Tank Cleaning Approval Needed ASAP
 - d) INDOT Reimbursement Update
 - e) Treasurer Bond Update
 - f) Insurance Co. Update
 - g) Admin. Payroll Company Name Change Update
 - h) 1099 for Operator Update
 - i) Office Purchases Update
 - j) Keystone Laser Checks Discussion
 - k) Plant Generator Fuel Order Update
 - B. **OPERATOR – IF ANY – Dirk Garriott**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

FEBRUARY 28, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
RITA SOUTHERN, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, VICE PRESIDENT / MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE JANUARY 24, 2022 REGULAR MEETING**
– Bill Kitterman, Secretary [VOTE]
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT – Rita Southern – Treasurer**
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (February)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT –**
 1. New Liens
 2. Treasurer Bond Update
 3. Office Purchases Update
 4. Other
 - B. **OPERATOR – IF ANY – Dirk Garriott**
 1. Tank Cleaning
 - C. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director & Eleisha Shelton, Specialist
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

MARCH 28, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
RITA SOUTHERN, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, VICE PRESIDENT / MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE February 28, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS –**
- A. TREASURER'S REPORT – Rita Southern – Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Board Signatures on Accounts Payable Dockets (March)
 - 4. Other
- IV. OTHER REPORTS**
- A. ADMINISTRATIVE ASSISTANT REPORT –
 - 1. Liens Update
 - 2. Treasurer Bond Update
 - 3. IDEM Response Update
 - 4. Office Purchases Update
 - 5. Other
 - B. OPERATOR – IF ANY – Dirk Garriott
 - 1. Tank Cleaning
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –
Vicki Perry, State Director & Eleisha Shelton, Specialist
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

APRIL 25, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
RITA SOUTHERN, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, VICE PRESIDENT / MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE February 28, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT –** Rita Southern – Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (March & April)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT –**
 1. New House Customer / Builder Issues
 2. Liens Update
 3. Treasurer Bond Update
 4. IDEM Response Update
 5. Office Purchases Update
 6. Other
 - B. **OPERATOR – IF ANY –** Dirk Garriott
 1. Tank Cleaning
 2. Needed Purchases
 3. Sludge Hauling Issue / Discussion
 - C. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director & Eleisha Shelton, Specialist
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

MAY 23, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

JOHN BASHAM, PRESIDENT, TIPPECANOE COUNTY COUNCIL APPOINTEE
BILL KITTERMAN, SECRETARY, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
RITA SOUTHERN, TREASURER, TIPPECANOE COUNTY COMMISSIONERS' APPOINTEE
DAN KORTY, MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE
LOREN MCKINNEY, VICE PRESIDENT / MEMBER, RANDOLPH TOWNSHIP TRUSTEE APPOINTEE

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE APRIL 25, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER'S REPORT –** Rita Southern – Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (May)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT –**
 1. IDEM Response Update
 2. Customer of New House Update
 3. Liens Update
 4. Treasurer Bond Update
 5. USIC Price Revision Update
 6. Building Commissions Update
 7. Other
 - B. **OPERATOR – IF ANY –** Dirk Garriott
 1. NPDES PERMIT
 - C. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director & Eleisha Shelton, Specialist
 - D. **LEGAL – WITHERED BURNS LLP – IF ANY –** Eric Burns, Attorney
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
- ADJORNMENT**
-

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JUNE 27, 2022

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT

BILL KITTERMAN – SECRETARY

RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
 - II. APPROVAL OF MINUTES OF THE MAY 23, 2022 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
 - III. FINANCIAL MATTERS –**
 - A. TREASURER’S REPORT – Rita Southern – Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Board Signatures on Accounts Payable Dockets (June)
 - 4. Other
 - IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT –
 - 1. Liens Update
 - 2. Discussion on Tabled Topics
 - a) Possible Force of Ordinance to Minimize Need of Future Repairs
 - b) Change to Future New Build Specs
 - 3. Hook-Up of New House Update
 - 4. Discussion of Scanner Purchase
 - 5. Other
 - B. OPERATOR – Dirk Garriott
 - 1. NPDES Permit Update
 - 2. Discussion of a Plan for Maintenance on Generator
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - D. LEGAL – WITHERED BURNS LLP – IF ANY – Eric Burns, Attorney
 - V. OLD BUSINESS**
 - VI. NEW BUSINESS**
 - VII. PUBLIC INPUT**
 - ADJORNMENT**
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ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

JULY 25, 2022

5:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT

BILL KITTERMAN – SECRETARY

RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE JUNE 27, 2022 REGULAR MEETING – Bill Kitterman, Secretary [VOTE]**
- III. FINANCIAL MATTERS –**
 - A. TREASURER’S REPORT – Rita Southern – Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (July)
 4. Other
- IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT –
 1. Update on Current Liens to be Filed
 2. Discussion on Tabled Topics (Needs Legal Input)
 - a) Need for Easement on New House
 - b) Possible Force of Ordinance to Minimize Need of Future Repairs
 - c) Change to Future New Build Specs
 3. Quotes for Office Purchases
 4. Update on NPDES Permit
 5. Update on US 231 Sinkhole Repair
 6. Other
 - B. OPERATOR – Dirk Garriott
 1. Discussion of a Plan for Maintenance on Generator
 2. Update on Tank Inspections
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY – Vicki Perry, State Director & Eleisha Shelton, Specialist
 - D. LEGAL – WITHERED BURNS LLP – IF ANY – Eric Burns, Attorney
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
WORK SESSION MEETING OF BOARD OF TRUSTEES

MONDAY, AUGUST 22, 2022

4:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY, PRESIDENT

BILL KITTERMAN, SECRETARY

RITA SOUTHERN, TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER
- II. ISSUES OF DISCUSSION
 - 1. 2023 Budget
- III. ADJORNMENT

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

AUGUST 22, 2022
5:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT
BILL KITTERMAN – SECRETARY
RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
 - II. **APPROVAL OF MINUTES OF THE JULY 25, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - III. **FINANCIAL MATTERS –**
 - A. **TREASURER’S REPORT –** Rita Southern – Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (August)
 4. Other
 - IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT –**
 1. Update on Current Liens to be Filed
 2. Updates on Previously Tabled Topics
 - a) Update on Easement for #238 00
 - b) Update on Force of Ordinance for #9 00
 - c) Update on Change to Future New Build Specs
 3. Update on NPDES Permit
 4. Update on US 231 Sinkhole Repair
 5. IFA Meeting Requirement
 6. Quotes for Office Purchases
 7. Other
 - B. **OPERATOR –** Dirk Garriott
 1. Update on Tank Inspections
 2. Other
 - C. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director
 - V. **OLD BUSINESS**
 - VI. **NEW BUSINESS**
 - VII. **PUBLIC INPUT**
 - ADJORNMENT**
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ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

SEPTEMBER 29, 2022

6:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT

BILL KITTERMAN – SECRETARY

RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
 - II. ADOPTION OF 2023 BUDGET**
 - III. APPROVAL OF MINUTES OF THE AUGUST 22, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
 - IV. FINANCIAL MATTERS –**
 - A. TREASURER’S REPORT – Rita Southern – Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (September)
 4. Other
 - V. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT –
 1. Update on Current Liens to be Filed
 2. Information for Board of All Existing Liens
 3. Correction of August Accounts Payable Voucher
 4. Updates on Previously Tabled Topics
 - a) Update on Force of Ordinance for #9 00
 - b) Update on Change to Future New Build Specs
 5. Discussion of a Change of Monthly Meeting Time
 6. IFA Meeting Requirement Update
 7. Office Purchases Update
 8. Other
 - B. OPERATOR – Dirk Garriott
 1. Update on Tank Inspections
 2. Other
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –
Vicki Perry, State Director
 - VI. OLD BUSINESS**
 - VII. NEW BUSINESS**
 - VIII. PUBLIC INPUT**
 - ADJORNMENT**
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ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

OCTOBER 24, 2022
6:00 P.M.
ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT
BILL KITTERMAN – SECRETARY
RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE SEPTEMBER 29, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS –**
 - A. TREASURER’S REPORT – Rita Southern – Treasurer
 - 1. Current Financial Status Report [VOTE]
 - 2. Presentation of Claims [VOTE]
 - 3. Board Signatures on Accounts Payable Dockets (October)
 - 4. Other
- IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT –
 - 1. Update on Current Liens to be Filed
 - 2. Update on Force of Ordinance for #9 00
 - 3. Update on New Build Packet
 - 4. 2023 Payment Coupons
 - 5. Office Needs
 - 6. Other
 - B. OPERATOR – Dirk Garriott
 - 1. Update on Tank Inspections
 - 2. Other
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –
Vicki Perry, State Director
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

NOVEMBER 28, 2022

6:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT

BILL KITTERMAN – SECRETARY

RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES OF THE October 24, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
- III. FINANCIAL MATTERS –**
 - A. TREASURER’S REPORT – Rita Southern – Treasurer
 1. Current Financial Status Report [VOTE]
 2. Presentation of Claims [VOTE]
 3. Board Signatures on Accounts Payable Dockets (November)
 4. Other
- IV. OTHER REPORTS**
 - A. ADMINISTRATIVE ASSISTANT REPORT –
 1. Update on Filed Liens & Releases
 2. Update on 2023 Payment Coupons
 3. 2023 Board Meeting Calendar (approval needed)
 4. Insurance Co. Visit with Recommendations
 5. Keystone Software Checks
 6. Website Cost Increase
 7. Update on Account with Violation
 8. Amendment to New Build Packet Re-Inspection Fee
 9. Other
 - B. OPERATOR – Dirk Garriott
 1. Update on Tank Inspections
 2. Other
 - C. INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –
Vicki Perry, State Director
 - D. LEGAL – WITHERED BURNS LLP – IF ANY – Eric Burns, Attorney
- V. OLD BUSINESS**
- VI. NEW BUSINESS**
- VII. PUBLIC INPUT**
- ADJORNMENT**

ROMNEY REGIONAL SEWER DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES

DECEMBER 19, 2022

6:00 P.M.

ROMNEY FIRE STATION

BOARD MEMBERS

DAN KORTY – PRESIDENT

BILL KITTERMAN – SECRETARY

RITA SOUTHERN – TREASURER

STAFF

SAMANTHA LAFFOON – ADMINISTRATIVE ASSISTANT

CONTRACTED STAFF

DIRK GARRIOTT – SYSTEM MAINTENANCE & PLANT OPERATOR

AGENDA

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES OF THE NOVEMBER 28, 2022 REGULAR MEETING –**
Bill Kitterman, Secretary [VOTE]
- III. **FINANCIAL MATTERS –**
 - A. **TREASURER’S REPORT –** Rita Southern – Treasurer
 - 1.Current Financial Status Report [VOTE]
 - 2.Presentation of Claims [VOTE]
 - 3.Board Signatures on Accounts Payable Dockets (December)
 - 4.Other
- IV. **OTHER REPORTS**
 - A. **ADMINISTRATIVE ASSISTANT REPORT –**
 - 1.Update on Pending Liens
 - 2.Additional Information on Insurance Co. Visit with Recommendations
 - 3.Update on Keystone Software Checks
 - 4.Discussion on Website Decision / Cost Increase
 - 5.Update on Account with Violation
 - 6.Continuation of Amendment to New Build Packet Re-Inspection Fee
 - 7.GIS Software Update
 - 8.Office Supplies Needed
 - 9.Other
 - B. **OPERATOR –** Dirk Garriott
 - 1.Update on Tank Inspections
 - 2.Other
 - C. **INDIANA RURAL COMMUNITY ASSISTANCE PROGRAM COMMENTS – IF ANY –**
Vicki Perry, State Director
 - D. **LEGAL –** WITHERED BURNS LLP – IF ANY – Eric Burns, Attorney
- V. **OLD BUSINESS**
- VI. **NEW BUSINESS**
- VII. **PUBLIC INPUT**
- ADJORNMENT**